

Kokomo-Howard County Public Library (KHCPL)  
Board of Trustees Meeting  
KHCPL Main  
August 17, 2015

Members

Gil Hendrickson, President  
Mary Baker  
Joe Dunbar  
Dee Emmons  
Clee Oliver  
Karen Sosbe

Others

Brian Oaks, Attorney

Staff

Faith Brautigam, Director  
Doug Workinger, Assistant Director  
Lori Danford, Head of Finance & HR  
Heather Dale, Administrative Assistant  
Justin Kingery  
Lou Ann Stroup

The board meeting was called to order by the president at 4:34 p.m. with six members present.

There were no public comments.

The consent agenda was reviewed as follows (see reports): Minutes of July meeting; July statistical report; January to June statistical report; July 31 funds report; July 14-August 10 appropriations report; July 14-August 10 allowance of claims; and personnel changes. The consent agenda was approved on a motion by Mr. Dunbar and a second by Ms. Baker.

A resolution to transfer funds between library funds - \$833.33 from the Operating Fund to the Employee Medical Fund - (see resolution) was approved on a motion by Ms. Sosbe and a second by Ms. Emmons.

The 2016 budget proposal was reviewed. The board voted to advertise the budget on a motion by Mr. Dunbar and a second by Ms. Emmons.

Assistant Head of Adult & Teen Services Justin Kingery gave an overview of the plans for freshman student orientations that will be held in September.

Ms. Brautigam explained that the Pay Policy (see policy) is out of date and will need to be revised. The board discussed options for how to revise the policy. Mr. Dunbar suggested that the director and Head of Finance & HR put together a realistic policy. Mr. Hendrickson suggested administrative staff draw up a draft of a pay policy that is more streamlined and flexible, and the board could discuss it further at a work session.

The board individually voted for a proposed new tagline to replace the retiring slogan "More Than Just Books".

Under Other New Business, Mr. Hendrickson noted that the evaluations have been done for the director and attorney, and that he has met with Ms. Brautigam and will be meeting with Mr. Oaks after the board meeting.

Under director's comments, •Ms. Brautigam stated that she is aware that some usage statistics are low and administration is working on ways to increase the numbers. She is also researching how to acquire statistics for some services, such as Wi-Fi usage, that she feels should be added to the reports.

•Ms. Brautigam noted that pages, those who sort and shelve library materials, usually have not been listed with personnel changes for the board, but were added to the meeting agenda this month. The board agreed by consensus that they would like to see personnel changes for pages in the future. •Ms. Brautigam reported that she has attended a meeting about assessments. If the information she heard is correct, the library would stand to gain a significant amount; however, the library is not directly involved with any movement on this at this point. •Ms. Brautigam noted that the year the engineering exhibit is going to be held will be 2017 (not 2016 as reported in the newspaper.) Future press releases will list the correct dates.

The board meeting was adjourned at 5:23 p.m. The next meeting will be September 21<sup>st</sup> at 4:30 p.m. at KHCPL Main.

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Clee Oliver, Secretary

[Minutes prepared by Heather Dale.]