

Kokomo-Howard County Public Library (KHCPL)
Board of Trustees Meeting
KHCPL Main
October 19, 2015

Members

Gil Hendrickson, President
Mary Baker
Joe Dunbar
Clee Oliver
Karen Sosbe

Others

Brian Oaks, Attorney
Aurora Parslow, Mayor's Youth

Staff

Faith Brautigam, Director
Lori Danford, Head of Finance & HR
Heather Dale, Administrative Assistant
Justin Fritch
Theophilus Hawkins
Amanda Munroe
Diana Nielander
Joy Rogers
Ashley Shanks
Trisha Shively

The board meeting was called to order by the president at 4:32 p.m. with five members present.

There were no public comments.

The consent agenda was reviewed as follows (see reports): Minutes of September 21 and October 1 meetings; September statistical report; September 30 funds report; September 15 –October 12 appropriations report; September 15 –October 12 allowance of claims; transfer of \$1,000 from “Interest” to “Postage”; and personnel changes. The consent agenda was approved on a motion by Mr. Dunbar and a second by Ms. Baker.

A resolution to transfer funds between library funds - \$416.67 from the Operating Fund to the Employee Medical Fund - (see resolution) was approved on a motion by Mr. Dunbar and a second by Mr. Oliver.

The 2016 budget was adopted as advertised on a motion by Ms. Baker and a second by Ms. Sosbe.

Ms. Baker was appointed to complete Mr. Fenske’s appointment through the end of 2015 to the Kokomo Park Board. Ms. Dale was directed to contact the park board.

Under Thumbnail Sketch, Ms. Brautigam explained that a new service to the public is Weekender Bags. Community Engagement Assistant Ashley Shanks shared that the bags contain various library materials grouped together by a subject such as Halloween. Ms. Shanks added that the Weekender Bags started circulating two weeks ago – the first week at Main and the second week at Main and South - and the service has been very successful so far.

Ms. Brautigam reported that strategies on teamwork are being worked on by the library’s management team as part of the strategic planning. She noted that the strategies were developed from the book *The Advantage* by Patrick Lencioni.

Under Other New Business, Mr. Dunbar asked about the library’s part of the Indiana’s bicentennial celebration. Head of Adult & Teen Department Trisha Shively shared that KHCPL will be preparing an interactive map for the celebration in 2016. She noted that the Historical Society is partnering with

KHCPL, which will fulfill one of the conditions of the grant they acquired to purchase the map's software.

Under director's comments, •Ms. Brautigam shared research she had done concerning insurance for iPads. She noted that insurance is only available on new purchases, so it cannot be acquired for the library's current tablets; however, insurance will be considered for future iPad purchases. •Ms. Brautigam reported that the Friends book sale was held this past weekend and was very successful both in turnout and in sales.

The board meeting was adjourned at 4:55 p.m. The next meeting will be November 16, 4:30 p.m., at KHCPL Main.

Clee Oliver, Secretary

[Minutes prepared by Heather Dale.]