

Kokomo-Howard County Public Library (KHCPL)
Board of Trustees Meeting
KHCPL Russiaville
August 21, 2023

Members

Stephanie Oden, President
Mary Baker
Stephanie Carrell
Joe Dunbar
Alan Girton
Cathy Stover

Others

T. J. Rethlake, Attorney

Staff

Faith Brautigam, Director
Doug Workinger, Assistant Director
Rita Bates, Head of Finance
Heather Dale, Admin Assistant
Christie Tate*

The board meeting was called to order by the president at 4:31 p.m. with six members present. (Board members, Ms. Brautigam, Mr. Workinger, Ms. Bates, and Ms. Dale attended in person. All others* attended virtually via Zoom.)

There were no public comments in person or via Zoom meeting software chat.

The consent agenda was reviewed as follows (see reports and agenda): Minutes of July meeting; July statistical report; July 11 – August 14 appropriations report; July financial report; July 11 – August 14 allowance of claims; and personnel changes. The consent agenda was approved, following a motion by Mr. Dunbar and second by Ms. Baker, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Dunbar, Mr. Girton, and Ms. Stover.)

A Resolution to Transfer \$6,200 from Furniture & Equipment to Buildings/Other Improvements was approved (see resolution) following a motion by Ms. Baker and second by Mr. Girton, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Dunbar, Mr. Girton, and Ms. Stover.)

A Public Programming Policy was approved (see policy) following a motion by Ms. Baker and second by Mr. Dunbar, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Dunbar, Mr. Girton, and Ms. Stover.)

Updated User Fees were approved (see User Fees) following a motion by Mr. Dunbar and second by Ms. Carrell, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Dunbar, Mr. Girton, and Ms. Stover.)

The Investment and Purchasing Policy (see policy) was approved following a motion by Ms. Baker and second by Mr. Dunbar, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Dunbar, Mr. Girton, and Ms. Stover.)

The 2024 Budget Proposal (see proposal) was reviewed. Approval to Advertise the budget was given on a motion by Mr. Dunbar and second by Ms. Baker, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Dunbar, Mr. Girton, and Ms. Stover.)

The 2024 Salary Resolution and Pay Scale (see documents) were reviewed. They were approved following a motion by Mr. Girton and second by Mr. Dunbar, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Dunbar, Mr. Girton, and Ms. Stover.)

Ms. Brautigam called the board’s attention to a Community Foundation Endowment Notice (see notice) regarding their change to no longer allow reinvestment of the endowment’s earnings. Ms. Brautigam reported that Mr. Rethlake has advised that we could withdraw earnings from the endowment and later reinvest if so desired. Mr. Dunbar explained that the Community Foundation is trying to encourage agencies not to request grants when they already have funds available.

There was no Other New Business.

Under director’s comments, · Ms. Brautigam noted that the Americans and the Holocaust exhibit is now over and that we received some great comments about it from the public. · Ms. Brautigam thanked the board members for their service and for the collaborative nature of our board meetings.

The meeting was adjourned at 4:57 p.m.

Cathy Stover, Secretary

[Minutes prepared by Heather Dale.]

The next regular meeting will be on **Monday, September 18** at 4:30 p.m. at KHCPL Main.