

Kokomo-Howard County Public Library (KHCPL)
Board of Trustees Meeting
KHCPL Main
December 18, 2023

Members

Stephanie Oden, President
Mary Baker
Stephanie Carrell
Joe Dunbar
Alan Girton
Cathy Stover

Others

Ariel Galles, Mayor's Youth
Liliana Taskey, Mayor's Youth
Alexandria Toren, Mayor's Youth

Staff

Faith Brautigam, Director
Doug Workinger, Assistant Director
Rita Bates, Head of Finance
Heather Dale, Admin Assistant
Trina Evans*
Kayla Skiles
Aaron Smith*

The meeting was called to order by the president at 4:31 p.m. with six members present. (Board members, Mayor's Youth representatives, Ms. Brautigam, Mr. Workinger, Ms. Bates, Ms. Skiles, and Ms. Dale attended in person. All others* attended virtually via Zoom.)

There were no public comments in person or via Zoom meeting software chat.

The consent agenda was reviewed as follows (see reports and agenda): Minutes of November meeting; November statistical report; November 14 – December 11 appropriations report; November financial report; and November 14 – December 11 allowance of claims. The consent agenda was approved, following a motion by Mr. Dunbar and a second by Mr. Girton, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Dunbar, Mr. Girton, and Ms. Stover.)

Resolutions to transfer between library appropriations (see resolutions) were reviewed as follows: \$2,000.00 from Fuel to Cleaning Supplies; \$1,500.00 from Fuel to Programming Supplies; \$1,000.00 from Fuel to Miscellaneous Supplies; \$100.00 from Communications to Bonds for Treasurer-Assistant Treasurer; \$1,500.00 from Communications to Water; \$4,500.00 from Communications to Dues; \$8,000.00 from Building Repairs to Building & Other Improvements; and \$10,000.00 from Physical Materials to Ebooks. The transfers were approved, following a motion by Mr. Dunbar and second by Mr. Girton, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Dunbar, Mr. Girton, and Ms. Stover.)

Changes to the updated Circulation Policy (see policy) were summarized by Ms. Brautigam. The policy was approved, following a motion by Ms. Baker and a second by Mr. Dunbar, by the following vote (aye –Ms. Baker, Ms. Carrell, Mr. Dunbar, Mr. Girton, and Ms. Stover.)

Director's Goals through August 2024 were reviewed (see document). Ms. Brautigam noted that the goals are technically through the September 2024 board meeting.

The board updated Community Relationship Mapping (see document.)

There was no other new business.

There were no director's comments.

The meeting was adjourned at 4:55 p.m.

Cathy Stover, Secretary

[Minutes prepared by Heather Dale.]

The next regular meeting will be on **Monday, January 22, 2024**, at 4:30 p.m. at KHCPL Main.