

Kokomo-Howard County Public Library (KHCPL)
Board of Trustees Meeting
KHCPL Main
October 21, 2024

Members

Mary Baker
Joe Dunbar, Vice President
Alan Girton
Stephanie Oden
Karen Sosbe
Cathy Stover

Others

Staff

Faith Brautigam, Director
Rita Bates, Head of Finance
Susan Cobb
Trina Evans*
Angela Garrett*
Ginger Hanny, Administrative Assistant
Caele Pemberton
Amy Russell*
Trisha Shively*
Aaron Smith

The meeting was called to order by the vice president at 4:30 p.m. with six members present. (Board members, Ms. Bates, Ms. Brautigam, Ms. Cobb, Ms. Hanny, Ms. Pemberton, and Mr. Smith. All others* attended via Zoom.)

There were no public comments in person or via Zoom meeting software chat.

The consent agenda was reviewed as follows (see reports and agenda): Minutes of September regular meeting and September 12 work session; September statistical report; September 10 – October 14, 2024, appropriations report; September financial report; revised August financial report; September 10 – October 14, 2024, allowance of claims; and personnel changes. The consent agenda was approved, following a motion by Mr. Girton and a second by Ms. Sosbe, by the following vote (aye – Ms. Baker, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover).

The 2025 budget (see Ordinance or Resolution for Appropriations and Tax Rates) was adopted, following a motion by Mr. Girton and a second by Ms. Oden, by the following vote (aye – Ms. Baker, Mr. Dunbar, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover).

Updates to the Personnel Manual (see revisions) were reviewed and approved, following a motion by Ms. Sosbe and a second by Ms. Baker, by the following vote (aye – Ms. Baker, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover).

The board approved partial closures of KHCPL Main and KHCPL South for library staff to receive active aggressor training, following a motion by Ms. Baker and a second by Mr. Girton, by the following vote (aye – Ms. Baker, Mr. Girton, Ms. Oden, Ms. Sosbe, and Ms. Stover). The board approved for KHCPL Main to open at 2:00 p.m. on January 22, 2025, and KHCPL South to open at 11:00 a.m. on January 23, 2025. Other library locations will operate during regular business hours on these dates.

Caele Pemberton, Head of Marketing and Community Engagement, provided the board with an overview of the upcoming Elected Official Open House sessions, scheduled for November 12 and November 21. These sessions will give local and state elected officials the opportunity to learn more about the services and programs the library offers. Ms. Pemberton emphasized the importance of our elected officials feeling confident to support and answer questions about what the library does to strengthen the surrounding community. Mr. Girton asked if there was a plan to reach out to newly elected officials following the results of the general election. KHCPL personnel will monitor the results of the election and will invite newly elected officials to participate in these sessions.

There was no Other New Business.

Under director's comments: Ms. Brautigam informed the board of an upcoming partnership project with Bridges Outreach, that is working with the City of Kokomo to build a miniature golf course in Highland Park. KHCPL plans to partner in this project by funding and maintaining a Story Walk for participants to read throughout the miniature golf course.

The meeting was adjourned to executive session [IC 5-14-1.5-6.1(b)(9)] for discussion of a job performance evaluation at 4:56 p.m.

Joe Dunbar, Vice President

[Minutes prepared by Ginger Hanny.]

The next library board meeting will be on **Monday, November 18** at 4:30 p.m. at KHCPL Main.